



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHRI HIRALAL SHIVLAL SHAH COLLEGE OF COMMERCE
Name of the head of the Institution	DR.SUDHIR GIRISHCHANDRA JOSHI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02774242624
Mobile no.	9825303240
Registered Email	hscmod@yahoo.co.in
Alternate Email	hscmod68@gmail.com
Address	College Campus Dhansura Road
City/Town	Modasa
State/UT	Gujarat
Pincode	383315

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR.MOHANLAL KANJI PATEL
Phone no/Alternate Phone no.	02774249149
Mobile no.	9428642324
Registered Email	mkpatel_2007@yahoo.co.in
Alternate Email	mkpatel2030@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.hscmod.ac.in/aqar2017-18
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.hscmod.ac.in/calender2018-19

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.92	2007	10-Feb-2007	09-Feb-2012
2	A	3.01	2014	10-Dec-2014	09-Nov-2019

6. Date of Establishment of IQAC	17-Aug-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Youth Leadership Training Program	10-Jan-2019 3	73
District level Youth Parliament	28-Jan-2019 1	60
Personality Development Camp	01-Jan-2019 3	70
Finishing School	24-Aug-2018 40	100
University Level Lecture	13-Dec-2018 1	350
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shri H.S. Shah College of Commerce	Salary	State Government	2019 365	10706353
Shri H.S. Shah College of Commerce	SAPTDHARA	State Government	2018 365	20000
Shri H.S. Shah College of Commerce	UDISHA	State Government	2018 365	20000
Shri H.S. Shah College of Commerce	Finishing School	State Government	2018 365	500000
Shri H.S. Shah College of Commerce	Job Pacement	State Government	2019 365	50000
Shri H.S. Shah College of Commerce	District Youth Parliament	State/Central Government	2019 60	40000
NSS	Youth Leadership Training Program	HNGU, Patan	2019 3	50000
Shri H.S. Shah College of Commerce	Personality Development Camp	HNGU, Patan	2019 3	40000
NSS	Regular Activities	HNGU, Patan	2018 365	43950
NSS	Special Camp	HNGU, Patan	2019 7	45000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>IQAC meets four times every year to discuss about the planning for the activities to be carried out through out the year. Outcome and actions taken are analysed. Necessary suggestions are given by the IQAC for quality enhancement in each and every department.</p>	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
<p>1) To apply for RUSA grants, so we can add to the facilities available for the students. First of all, we would like to apply for the infrastructure component. 2) To start a certificate course for the final year students to provide training about life skills, Communication skills life skills. 3) To update language laboratory hardware software. 4) To prepare the seminar hall with latest advanced technological supportive audiovisual system. 5) To apply for organizing state level national level seminars.</p>	<p>RUSA Grants for infrastructural new construction, upgradation rennovation has been sanctioned by KCG. Skill development certificate course in the form of Finishing School has been started. Upgrading process for Language Laboratory hardware Software is in pipeline. Seminar hall with latest technological support has been built.</p>
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14. Whether AQAR was placed before statutory body ?	No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes. Curriculum Planning & Design is a sole responsibility of university as far as our institute is concerned. All the department heads are briefed in the beginning of the academic year to effectively implement the curriculum in their respective departments. So far there is a well maintained mechanism for curriculum implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Finishing School	NA	24/09/2018	100	Interview Skills, Communication Skills, Leadership	Life Skills, intrapersonal skills, interpersonal skills, personality development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing School	24/08/2018	90
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback is received through google forms. The link of the form is shared with the stakeholders who are supposed to respond. During IQAC meetings the feedback from various stakeholders is discussed focusing on the key issues. We plan and try to improve in the area where we get negative response.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accounting	520	447	447
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	1150	157	11	2	8
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	4	10	3	Nil	1
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no such formal system available in the institute but teachers play the role of mentor when the students need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1307	11	118.81

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	7	4	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCOM	I	03/12/2018	07/01/2019
BCom	BCOM	III	27/10/2018	14/12/2018
BCom	BCOM	V	27/10/2018	06/12/2018
MCom	MCOM	I	01/12/2018	03/01/2019
MCom	MCOM	III	03/11/2018	11/12/2018
BCom	BCOM	II	15/04/2019	03/06/2019

BCom	BCOM	IV	29/03/2019	23/05/2019
BCom	BCOM	VI	29/03/2019	23/07/2019
MCom	MCOM	II	13/04/2019	29/05/2019
MCom	MCOM	IV	05/04/2019	29/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Compulsory unit test has been introduced from this year. Total 4 tests had been taken in each and every class. Among all these 4 test one test was MCQ test. So the continuous and comprehensive evaluation system has been introduced from this academic year. Due weightage of these marks was given in as far as the internal marks are concerned.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institutional academic calendar is prepared keeping in mind the academic calendar declared by our university. As ours is an affiliated institute, academic events like commencement of the terms, vacation and examination schedule are decided by concerned university. In our case, Hemchandracharya North Gujarat University, Patan, to which our institute is affiliated, decides the calendar. We prepare our academic calendar in accordance with the calendar decided by our university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.hsccmod.ac.in/programmeoutcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM	BCom	Accounting	292	261	89.38
MCOM	MCom	Accounting	62	61	98.38
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.hsccmod.ac.in/studentsatisfaction>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NA	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Statistics	1
CommerceAccountancy	2
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	1	Nill
Presented papers	Nill	1	2	Nill
Resource persons	Nill	1	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation	NSS Nagarpalika Modasa	2	77
Cleanliness of Nagarpalika Garden	NSS Nagarpalika Modasa	2	74
Thalassemia Test	NSS Red Cross Society Arvalli	2	279
Rally on Cleanliness Drive	NSS NCC Nagarpalika Modasa	3	737
World First Aid Day	NSS Red Cross Society Arvall	2	422
Karuna Abhiyan	NSS Forest Dept. Daya Foundation	2	359
Voter Awareness Rally	NSS Gram Panchayat Primary School Khadoda	2	59
NSS Day Celebration	NSS Jay Ambe Trust for Mentally Disabled Women	2	35
Blood Donation	RTO Red Cross	1	1
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	GAP Organisation, Ahmedabad	Lecture on AIDS Awareness	2	67
Swachhh Bharat	Limbhoi Gram Panchayat	Swachhhata Oath Rally	2	25
Swachhh Bharat	Limbhoi Gram Panchayat	Public Garden Cleanliness by NCC Cadets	1	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Interaction Program	154	Sponsored	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Study Visit	Industrial Interaction	Adani Foundation	24/07/2018	25/07/2018	38
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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4.71

4.71

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10689	1158987	Nil	Nil	10689	1158987
Reference Books	15301	1135462	12	13500	15313	1148962
Journals	61	119084	4	3574	65	122658
CD & Video	220	5075	Nil	Nil	220	5075
Others (specify)	25	Nil	Nil	Nil	25	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	85	40	31	0	35	5	0	5	5

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Added	0	0	0	0	0	0	0	0	0
Total	85	40	31	0	35	5	0	5	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.54	0.54	4.17	4.17

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Language Laboratory: CPT BULATS certificates courses are run in this laboratory. Batch wise they are offered training about English language. It is maintained out of the fees collected from the candidates. Computer center: Computer Application is offered as a subject elective to the students of B.com SemI to IV. The students who opted for this subject are provided practical exposure to computer in this computer center. Library: Students get textbooks as a part of loan library from the library. We try to provide this facility to all the students. Students can also get reference books from the library. It is maintained from the library fee received from the students. Sports: We have well developed play ground and a hall for indoor games. Students can utilize it as per their interest. Sports teacher guide them time to time. It is run from Gymkhana fees.

<http://www.hscmod.ac.in/procedurepolicies>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship	531	1381800
b) International	00	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SCOPE English Language Proficiency	18/12/2018	168	KCG, Ahmedabad
Finishing School	24/09/2018	90	KCG, Ahmedabad
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling Guidance	208	208	Nil	29
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Axia Bank, Modasa	149	57	Knowledge Consortium of Gujarat organized Mega Job Fair	177	29
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	Bachelor of Commerce	Commerce	Vidyanagari College of Education	B.Ed.
2018	4	Bachelor	Commerce	B.D. Shah	B.Ed

		of Commerce		College of Education	
2018	5	Bachelor of Commerce	Commerce	Growmore Institute	B.Ed
2018	1	Bachelor of Commerce	Commerce	Arts & Commerce College, Idar	Master of Commerce
2018	90	Bachelor of Commerce	Commerce	Shri H.S. Shah College of Commerce	Master of Commerce
2018	14	Bachelor of Commerce	Commerce	S.S.Mehta Arts & Commerce College, Himatnagar	Master of Commerce
2018	1	Bachelor of Commerce	Commerce	H.P Arts & T.S.M. Commerce College, Talod	Master of Commerce
2018	19	Bachelor of Commerce	Commerce	N.S.Patel Law College, Modasa	LLB
2018	16	Bachelor of Commerce	Commerce	HNGU, Patan	Master of Commerce
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
On the Spot Painting Nill	Institutional	4
Poster Making Nill	Institutional	6
Rangoli Nill	Institutional	22
Cartooning Nill	Institutional	3
Mehendi Nill	Institutional	21
Youth Festival Nill	University level	20
Youth Parliament Nill	District	53
Volleyball Nill	Institutional	9
Kabaddi Nill	Institutional	12
Athletics Nill	Institutional	5
Kabaddi Nill	University	12

KhoKho Nill	University	12
Athletics Nill	University	8
CrossCountry Nill	university	4
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council in the name of Student Representative Committee is formed in the beginning of the academic year. It consists of meritorious students of the concerned class division. Selective method has been adopted for the same. Apart from the meritorious students best performers from NSS, NCC, Sports and Cultural Activity get place in Student Council. They are assigned different designations and responsibilities. They convey the issues or suggestions to the principal and it is solved or implemented as per rules. One of our student namely, Nagda Sana got place in a University Court based on her merit.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

2250

5.4.4 – Meetings/activities organized by Alumni Association :

1. On 13th September 2018 Alumni associations first meeting was held to discuss about planning for General Meeting get together. 2. On 27th January 2019 Alumni Associations second meeting was held under the chairmanship of Principal Sudhir Joshi. In this meeting, it was decided to extend maximum support for celebrating Golden Jubilee of the institute. It was also decided to participate in annual day Prize Distribution Ceremony of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) There are meetings in the beginning of each term where participative discussions take place. IQAC members, Faculty members and nonteaching staff members take part in such meetings. Decisions are also taken collectively is

these meetings. Same process is there during termend meetings. 2) College coordination Committee consisting of Principals of various institutions of the campus discusses core issues and conveys the suggestions to the management society. Every Wednesday, there is a meeting of Management Society where they discuss on such issues conveyed by Principals. In this way there is a well established system of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions are done following the rule regulations framed by UGC, Gujarat Government and Hemchandracharya Gujarat University, Patan.
Industry Interaction / Collaboration	For industry interaction, there is a special study tour. Students of final year and Post Graduation visited Mundra Port located in Kutch.
Human Resource Management	As there is a shortage of faculty members, management provides 4 adhoc faculties and three visiting faculties to meet the requirement.
Library, ICT and Physical Infrastructure / Instrumentation	Library automation is promoted. Building structure and infrastructural facilities in the library and classrooms are to be upgraded to meet ICT utilisation.
Research and Development	To promote research aptitude among the teachers, financial assistance is granted to the teachers participating presenting research papers in seminars conferences. Special financial assistance is given to the teachers pursuing Ph.D. Our college has started a BiAnnual ejournal namely research genius ejournal.
Examination and Evaluation	Compulsory unit test has been introduced by Gujarat Higher Education University. It has been adopted by our institution as an ideal for Continuous Comprehensive evaluation
Teaching and Learning	Teachers are free to adopt any student friendly need based methodology for teaching learning process. They are provided ample help from the institute and management. Use of ICT is emphatically focused.
Curriculum Development	As it is framed by University, there is limited role on our part, but some of our faculty members are active members of Board of Studies. They

contribute their best for curriculum development at University level.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	PFMS is partially implemented.
Student Admission and Support	University enrollment is done online
Examination	Examination forms are submitted online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	26/05/2019	02/06/2019	7
Refresher Course	1	01/11/2018	28/02/2019	40
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	4	Nil	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	01	01

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit is conducted every year after the completion of the financial year. Balance Sheet with Auditors report is published in an annual financial report of management society.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	332250	Salary of Administrative Staff
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6.4.3 – Total corpus fund generated

000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	Yes	MANAGEMENT	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal parentteacher association in place.

6.5.3 – Development programmes for support staff (at least three)

Credit society is in place on the campus for the support staff. Staff residential quarters are available for the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research Genius Ejournal is started. NCC unit is restarted Student Interaction Program is started Employability Skills development training program named Finishing School is started. On Campus Off Campus job placement drives are emphasized. Another NSS unit is started to meet the requirement. PG building is constructed. Seminar hall with ICT facilities is built.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Youth Parliament	15/09/2018	17/01/2019	28/01/2019	128
2018	Youth Leadership Training Program	05/12/2018	10/01/2019	12/01/2019	73
2018	Personality Development Camp	05/12/2018	01/01/2019	03/01/2019	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
women Empowerment Program	01/08/2018	15/08/2018	243	321

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Roof Top Solar panel has been installed in the institute to meet the electricity required by the institute. Energy production capacity of this system is 20 KWatt. It is purchased by Electricity Board, Modasa and compensates it by deducting the same unit from the electricity bill of the institute.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	3	16/01/2019	03	Social Service Day	03	123
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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College Brochure-2018-19	15/06/2018	Students and other stakeholders of the College get the Admission Brochure as available on the link http://www.hscm od.ac.in/broucher2018-19
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World First Aid Day	08/09/2018	08/09/2018	422
NSS Day Celebration	24/09/2018	24/09/2018	22
Karuna Abhiyan	12/01/2019	15/01/2019	359
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free campus campaign is run regularly. Plantation maintaining greenery on the campus. Regular disposal of dry wet waste through nagarpalika van
Production of solar energy

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-I Title of the practice: Use of Green energy in the form of electricity produced from solar energy Objective of the practice: Objective of this practice is to minimize the use of conventional energy source by producing energy through unconventional energy source like solar energy. It also saves the money spent on electricity required by the college. The context: The installation of roof top for converting solar energy in to electricity in a needed quantity, vast space is needed. Fortunately, our college has a space on terrace to install it. It facilitates to meet the electricity production to sufficiently meet the requirement by the college. The Practice: We know that conventional sources of energy are costly and are not renewable. Government also promotes the consumption of renewable energy sources. UGVCL (Uttar Gujarat Vij Company Limited) purchases this electricity and compensates the amount by subtracting it from our electricity bill. Even after subtracting our electricity bill, some amount remains as a credit. Evidence of Success: In the year 2018-19, there was more than 11000 Kwh power generation due to this solar panel installation. We do not need to pay electricity bill as it is subtracted from poer generation. Even after subtracting our electricity bill, some amount remains as a credit. This energy production itself shows the success of this practice. Growth in power generation can be seen in following graph of comparison

Best Practice-II 1. Title of the practice: Soft Skill Life Skill training to students for employability 2. Objective of the practice: Objective of this practice is to make the students competent to cope up with the global demand. It aims to facilitate the undergraduate students to develop and enhance these skills to increase their employability. 3. The context: Most of the student of our college have rural background, so they lack essential skills like Communication skills, interview skills, presentation skills. etc. Many students commute from far off places, so it is not possible for them to stay up to 5:00 PM because there are problems of transportation. So we started this training within a college time. It resulted in a huge response from students. 4. The Practice: Government provides trained trainers through Knowledge Consortium of Gujarat (KCG). This initiative is known as Finishing School. Earlier we tried this through some agencies, but there was not satisfaction.

After the introduction of this training program by government, we opted for it. For 20 days (100 Hours) students are trained by 2 different trainers empanelled by KCG. Two teachers from college offer their services for the smooth administration of this training. Their service is honorary without any extra remuneration. They engage themselves in this activity for the sake of students. There is no provision of tea or breakfast from government to be incurred against the grant, but college provides healthy breakfast bearing the cost. 5. Evidence of Success: In the academic year 2018-19, two batches of Finishing School were organized. Three different trainers from KCG, empanelled list rendered their services. Total 90 students participated in this 100 Hrs training. Transformation in the student's skill and confidence is clearly visible after the successful completion of training. 169 students appeared in a Mega Job Fair-2019 at Government Polytechnic College, Himatnagar. Out of 29 who were selected, 14 students were the students who had undergone the training of Finishing School. It shows the skill development among the students due to this training.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hscmod.ac.in/bestpractice>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1968, the college aims to provide education in commerce faculty in its full capacity to the students of this semi-urban having population of all castes and categories. It provides opportunity to the students to make their career in commerce faculty lessening their chances of moving or migrating to other places like Ahmedabad or Vadodara. The college enables them to get quality education in this area located on a tribal belt. The college has also proved to be a best choice for the students of muslim minority community.

Provide the weblink of the institution

<http://www.hscmod.ac.in/distinctitiveness>

8.Future Plans of Actions for Next Academic Year

We have received Rs. 20000000/ under infrastructural development of through new construction renovation under RUSA Grants. We have decided to utilize this grant to make the institute more advanced and equipped with ICT. All the classrooms, staff room, office block will be renovated. Seminar hall will be facilitated with comfortable seating. Our NAAC cycleII validity is going to expire on 10th December 2019, so we plan to go for cycleIII within stipulated time period.